



AUTOMATIC PAYMENT AUTHORIZATION FORM

With this Automated Clearinghouse (ACH) form, your Homeowners Association Dues will automatically be deducted from your savings or checking account. ACH payments are similar to automated credit card billing except the payment is extracted much like a debit card payment, directly from your checking account. You are authorizing the management company to debit ONLY the amount detailed in your monthly coupon book. This is a cost effective, convenient, and secure way to ensure that payments are made on time and save you from having to remember to send in a check monthly for your payments. Please ensure that you continue to mail your current month's HOA payment and your ACH deduction will become effective the next month after receipt.

This authorization will remain in full force and effect until you notify Kinney Management Services **in writing** to cancel your Automatic Payment, a minimum of five (5) business days before the date of the next withdrawal.

DAY OF MONTH FOR THE WITHDRAWAL IS THE 10TH OF EVERY MONTH

I hereby authorize Kinney Management Services on behalf of my Homeowners Association to initiate debit entries to my account indicated below at the depository financial institution named below and to debit the same to such account. I acknowledge that the origination of Automated Clearinghouse (ACH) transactions to my account must comply with the provisions of U.S. Law.

SIGNATURE: _____ PRINT NAME _____ DATE: _____

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PLEASE COMPLETE THE FOLLOWING INFORMATION AND ATTACH A VOIDED CHECK

BANK NAME _____ DEBIT FROM MY ACCOUNT CHECKING SAVINGS
** SELECT ONE **

ACCOUNT NUMBER _____ ROUTING NUMBER _____

PROPERTY ADDRESS: _____

UNIT ID# _____

EMAIL: _____

TELEPHONE: _____

**** Please mail this form and a voided check or savings withdrawal ticket to P.O. Box 25466 Tempe, AZ 85285. To fax or e-mail, please call 480-820-3451 ****

NAME ADDRESS CITY, STATE, ZIP		0123 01-23456789
DATE: _____		
PAY TO THE ORDER OF _____		\$ \$ _____
BANK NAME ADDRESS CITY, STATE, ZIP		DOLLARS
FOR _____		
⑆ 0 234 5678 ⑆	⑆ 0 234 5678 90 ⑆	⑆ 0 23 ⑆
Bank Routing Number	Bank Account Number	Check Number

A \$25.00 BANK FEE WILL BE ASSESSED FOR ALL RETURNED TRANSACTIONS. LATE FEES FOR PAST DUE AMOUNTS WILL BE ASSESSED ACCORDING TO HOA DOCUMENTS/RULES AND REGULATIONS. IT IS YOUR RESPONSIBILITY TO NOTIFY KINNEY MANAGEMENT SERVICES OF ANY CHANGES THAT WOULD AFFECT YOUR PAYMENT.

** For Correspondence Only: KMS • PO Box 25466 • Tempe, AZ 85285 **